



# Community Grant Report (Sample)

## Information Uploaded from Community Grant Application

**Organization Name**

**Grant Purpose (Request Name):**

**Grant Date:**

**Grant Amount:**

### **Executive Director**

First Name, Last Name

Phone

Executive Director Email

Name and email of person completing this report:

### **Project Details**

Total Program/Project Budget:

Grant Funds Remaining:

Describe how you used (or continue to use) the grant funds from the Allergan Foundation:

Number of people served by these grant funds:

Geographic areas served:

Describe the specific program or event that was (or continues to be) impacted by the Allergan Foundation grant. Please include information on successes and challenges

Additional Notes or Comments

**Note:** This sample of The Allergan Foundation Community Grant Report is for reference use only and not meant to be printed and submitted by mail. Requests for Reports will be emailed approximately 15 months after receipt of the grant funds to the email address provided on the initial grant application. Please notify [allerganfoundation@allergan.com](mailto:allerganfoundation@allergan.com) of any address changes.

**Technical Assistance:** If you have technical questions or encounter any difficulties while completing the LOI online, please contact our administrator, Foundation Source, at [premiersupport@foundationsource.com](mailto:premiersupport@foundationsource.com).